

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS FOR
A SOLE SOURCE CONTRACT**

CONTRACT NO.: DCRL-2017-C-0094

CAPTION: Ethics Programming Services

PROPOSED CONTRACTOR: Bioethical Services of Virginia, Inc.

PROGRAM AGENCY: Child and Family Services Agency

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701.

2. MINIMUM NEED:

The Contractor shall perform four on-site visits throughout the year to provide educational sessions to DC CFSA staff in support of the development of an agency ethics program.

3. ESTIMATED REASONABLE PRICE:

\$16,000.00

4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

(a) In our increasingly complex world, significant challenges often develop within organizations of all types. Many of these issues are not merely legal, administrative or regulatory in nature. At times our decisions have ethical implications for us and for those around us. Child welfare agencies are often faced with ethical questions which go beyond the normal scope of clinical conversation. To meet that need Child Welfare agencies and social service agencies in general have procured these services from individuals/agencies with specialized knowledge and skills to assist the organization with the implementation of ethics solutions efficiently and effectively. While the majority of the work centers on clinical issues and support for ethical decision making with regard to client issues consultation is also extended to support in the areas of leadership ethics, business and organizational ethics, and ethics in the public sector.

- (b) This service is specialized and even more so when looking for a vendor with child welfare experience.
- (c) This vendor has extensive experience in providing medical ethics programming for clinical settings of all types. They have routinely provided seminars and assistance in other areas of applied ethics as well, such as leadership ethics, business ethics, and ethics in local government.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

Date

Brenda Donald
Director

6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Date

Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Contracting Officer